



Annex 10 of the EPS Bylaws

Conditions and Procedure for Support of Small Meetings

1. The budget provided by the EPS to support small meetings, and the number of small meetings to be supported each year are discussed within the Executive Committee and are approved by the General Assembly.
2. Applications for financial assistance, evaluated continuously, should be made to the Scientific Affairs Officer of the Executive Committee at least three months before the meeting.
3. At least one of the organizers must be an EPS member.
4. The request submitted by the Organizer of a “small meeting” includes a provisional scientific program, the organizing committee and/or the scientific committee as well as the website address for the meeting. This request will be reviewed by the Scientific Affairs Committee, which shall give the answer within one month.
5. Small meetings focus on different aspects within the field of peptide science.
6. Subject to any necessary restriction on total number and appropriate scientific qualifications of participants, EPS members and, if appropriate, representatives of EPS Donators/Sponsors shall be admitted to these meetings irrespective of nationality.
7. The meetings must be advertised on the EPS website and in the EPS newsletters. The organizers of the meetings are invited to forward adequate information to the Communication Officer of the EPS.
8. The meetings must be advertised as being held "under the auspices of the European Peptide Society". This must appear on the meeting circulars, and in any publications.
9. The meetings organizer(s) must advertise the “European Peptide Society Mobility Fellowships” on screen, during any pauses in the conference, including breaks between lectures.
10. No part of the Society grant may be used for personal expenses.
11. It is understood that the EPS cannot accept any further financial responsibilities for these meetings, apart from the initial grant, except with the approval of the Executive Committee communicated in writing.
12. Before the grant is conceded to the organizer, the Treasurer of the EPS will require a signed statement that the organizer accepts these conditions (Annex 10a).
13. The EPS donation will be transferred to the organizer after: i) the meeting has been held and ii) a report about the meeting has been received by the Scientific Affairs Officer and the Communication Officer for publication in the EPS Newsletter.



Annex 10a of the EPS Bylaws

Funding of Small Meetings – Statement (template) to be signed by the organizer(s)

(only for organizations)

Please print out on hosting organization's headed paper and fill the document on computer

LETTER OF SUPPORT ACCEPTANCE

To the President of the European Peptide Society
Prof. Norbert Sewald

Dear Prof. Sewald,

I am grateful to the European Peptide Society for having accepted my application of supporting the
*write here the conference name with starting and ending dates, the place of the conference and the
expected numbers of attendees
please specify if the conference is virtual or real*

.....

Please, transfer your donation to the following bank account:

Bank name.....

Account holder.....

IBAN.....

Causal description (*everything that should be written to describe the bank transfer*)

By signing this form, I agree to send a report with an illustration, which conditions the payment of the financial support.

The author of the report is responsible for obtaining appropriate consents for the publication of the graphic material including photos.

Place and date:

Name:.....

Signature:.....