



Annex 4 of the EPS Bylaws

Duties of the Executive Committee of the EPS: The Treasurer

The Treasurer shall take care of the financial administration of the Society through the bookkeeping, she/he prepares and supervises the annual receipts and payments (paragraph 12.1 of the Statutes).

The Treasurer reports on the annual financial situation, the budget for the coming year, keeps the accounts, is responsible for obtaining the audit, effects payments on behalf of the EPS, and receives contributions to the EPS. (paragraph 12.4 of the Statutes).

The Treasurer shall submit a draft of annual financial situation report, the budget for the coming year, and the financial statement of the previous year, for approval by the Executive Committee.

The Treasurer is responsible for negotiations and the preparation of appropriate contracts with sponsors/donators.